

REGISTERED CHARITY NUMBER: 505916

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER 2022
FOR**

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

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FOR THE YEAR ENDED 31ST DECEMBER 2022**

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Trustees Annual Report for the period 1st Jan 2022 to 31st Dec 2022

Charity Name	Birmingham and Midland Society for Genealogy & Heraldry
Charity Reg Number	505916
Objectives and Activities	
Summary of the Purposes of the Charity as set out in its Governing Document	<p>The Society's objectives, as stated in the Constitution, are to promote the advancement of public education in the study of Genealogy and Heraldry.</p> <p>In furtherance of these objects, but not otherwise, the Society has power</p> <ul style="list-style-type: none"> • To promote, maintain and encourage the practice and dissemination of information • To promote and maintain research into all aspects of Genealogy and Heraldry • To preserve records, archives and any other material by transcription or otherwise • To publish literature, and • To collaborate with similar organisations and with such bodies as churches, libraries and record offices
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>During the year our activities have included</p> <ul style="list-style-type: none"> • A full programme of speakers and events for all groups involving some 55 presentations. • The production and distribution of the Society quarterly journal Midland Ancestor. • The publication of material in the form of compact discs, DVD's and digital downloads. • The continued work on transcribing and checking of parish registers and other items of genealogical interest for future publication • Photographing, storing and indexing of cemetery registers • Responding to requests for search of indexes • The sale of publications • The maintaining of a Society web site on the Internet giving access to the Society Online Shop, members' interests,

<p><i>Usual activities appearing in italics indicates a temporary suspension in 2022 due to COVID-19 restrictions.</i></p>	<p>calendar of events and a comprehensive family history presence to the general public</p> <ul style="list-style-type: none"> • Society groups running their own web-sites providing for specific local interest • <i>Representation at various country-wide family history fairs</i> • Responding to members enquiries • <i>Organising of trips to the National Archives Kew and other venues of interest.</i> • Continuing with a programme for the care of reference library books • Maintaining and operating a Family History Centre with weekday access in accordance with Covid-19 socialising restrictions. • Maintaining a voluntary exchange of research at record offices by linking members in different locations • Representing the interests of the Society as a member of the Federation of Family History Societies • Offering education courses • Supporting the work of the area County Record Offices 	
<p>Statement</p>	<p>In planning and maintaining activities, the trustees have had regard for the Charity Commission guidance concerning public benefit.</p>	
<p>Additional Information</p>		
<p>Contribution made by Volunteers</p>	<p>The work of the Society is supported by the following unsalaried voluntary appointments:</p>	
	<p>Publication Sales Team, Publications Committee Chairman, Projects and Publications Co-ordinators (vacant) Computer Support Team, Fairs Co-ordinator, Journal Editor, Lending Librarian, Reference Librarians,</p>	<p>Outings Co-ordinator, Record Office Liaison Officers (vacant) Publicity Officer (vacant), Web-site Manager, Gift Aid Officer, Subscriptions Secretary, Social Media Officer, Index Holders</p>
	<p>To meet the needs of members living outside the Birmingham area, the Society is supported by a network of groups. In 2022 these were based in Bromsgrove, Kenilworth, London, Stoke-on-Trent,</p>	

Stourbridge and Wolverhampton. Groups arrange their own events under the organisation of locally elected officers.

Achievements & Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The year began with a membership of 1618 members. 253 members were lost during the year but there were 79 new members.

The planned programme of speakers for Birmingham was greatly disrupted, due mainly to the continuing effects of COVID-19 socialising restrictions and, as the year progressed, a reluctance of members to feel safe enough to attend physical meetings which were resumed in the Autumn. We continued with zoom meetings but the attempts to hold hybrid meetings did not prove technically achievable to meet our requirements. Other regional Society groups endeavoured to make arrangements to suit their member's needs.

The Trustees express their satisfaction and thanks to those concerned with enabling the Midland Ancestors Family History Centre to be open Monday to Friday. This facility has been greatly enhanced by becoming a FamilySearch Affiliate Library. In addition to the comprehensive holding of genealogical, heraldic and local history resources, visitors will now have access to millions of records held by the Family History Department of the LDS Church. The Trustees would wish to express their thanks for the experienced team of librarians who are available to offer help and advice to researchers.

Contact with the membership and public was maintained through the society web-site and included a virtual programme of speakers. The conferencing events programme has provided the opportunity for members and visitors from more distant parts of the UK and internationally to participate. The trustees have sought to encourage a return to physical meetings but have also been mindful that conferencing allows the opportunity to keep in touch with national and international members.

The Trustees are pleased to report that a Midland Ancestors Heritage Event took place in September. The Birmingham Local and Family History Fair held at Cannon Hill Park attracted 176 paying visitors and 27 exhibitors. The event was run by 38 society volunteers and approx. 60 other support volunteers.

The Trustees have been very appreciative of the General Secretary's continuing monthly members' newsletter which has become an invaluable means of communicating current information and encouraging opportunities for member involvement both within the Society and the wider field of family history activity.

A large team of volunteers (60+), led by the Warwickshire Project manager, have worked on the Warwickshire County Record Office

	<p>project to transcribe Warwickshire Parish Registers and to make indexes and images available for sale through the Society shop. This project is now around 85% complete, just some of the larger parishes for Warwick and Coventry, and a few others, remain to be done.</p> <p>The society has a large collection of very detailed Birmingham maps c.1888 and these have all been indexed by the maps Project manager and made available for sale as downloads in the society shop. The maps index has recently been updated by the Project manager.</p> <p>The Society's online shop is very popular with both members and non-members. The shop is managed on a daily basis by a team of four volunteers. A newsletter is emailed approximately monthly to 3300+ shop newsletter subscribers. The Midland Ancestors Shop generated around a third of the year's income excluding legacies and donations. This vital source of income relies upon an expanding stock of available items in convenient and flexible format to meet the needs of family historians. There are over 3,000 items in the shop with new items added every week, including updates to the Warwickshire Parish Registers as they become available. These include family/local history books, maps, parish registers and monument inscription transcripts available as downloads. We also sell a large selection of 2nd hand books which have been donated to the society. We have approximately 12 partners and sell their items in our shop, our biggest partners being Warwickshire County Record Office and Staffordshire Parish Registers Society.</p> <p>The printing and distribution of the society quarterly journal The Midland Ancestor is the primary benefit to the membership as a whole. The Editor continues to oversee the production of a high-quality publication which remains fresh, varied and relevant. The Editor has been keen to encourage reader participation. The trustees recognise with thanks the considerable time and effort involved.</p>
Additional Information	
<p>Achievements against objectives set</p>	<p>Having agreed in 2021 to donate £21k to four separate groups within our area who share our aims and objectives, the trustees are pleased to report successful outcomes. The groups have been able to provide evidence of their achievements and have been willing to acknowledge the Society's sponsorship. In due time it has been agreed that the details and resulting benefits will be shared with members through speaker presentations or journal articles.</p>
Financial Review	

Review of the charity's financial position at the end of the period	
Statement explaining the policy for holding reserves stating why they are held	The Trustees have a reserves policy which is reviewed and updated annually to inform decision making. There continues to remain the expected significant increase in the Family History Centre room rent once the Midland Institute has decided, funded and completed work to modernise the building in which the Centre is situated. Additionally, it is the Society's intention to enlarge this facility to incorporate a training/seminar room and library extension to encourage more users. There have been during the year, and continue to be, general IT improvements to enhance members' and other users' experience and knowledge in addition to maintaining and improving IT security itself. Our recently enhanced reserves are held for the purpose of satisfying further potential appropriate grant applications from other likeminded charitable organisations, although without further significant donations in the medium term, they will also be required if losses begin to accumulate whilst we work to generate greater interest in the Society.
Reserves held	£183,059.00
Additional Information	
The charity's principal sources of funds (including any fundraising)	Regular income to support the Society aims and objectives has been generated in the main from donations, subscriptions, publications sales, index searches and Gift Aid.
Structure Governance & Management	
Description of charity's trusts:	
Type of governing document	Constitution
How is the charity constituted?	Unincorporated Association
Trustee selection method	Elected by Annual General Meeting attendees for period of three years.
Additional Information	
Policies and procedures adopted for the induction and training of trustees	Current charity law and advice is shared with the trustees to inform their activities and decisions.
The charity's organisational structure and any wider network with which the charity works	The Society is a member of The Family History Federation. This gives access to legal, financial and administrative guidance and expertise together with public liability insurance and the opportunity to engage with other like-minded national and international groups.

	The Society is a member of the West Midlands Group of Family History Societies.
Relationship with any related parties	The Society seeks close links with the county record offices and local archive repositories through shared projects and sponsorship.
Other	<p>The Trustees meet regularly to consider governance issues and review procedures and policies necessary to fulfil their legal obligations.</p> <p>The Trustees have made themselves aware of GDPR requirements and acted accordingly to achieve regulation compliance. They are assured that the new society membership data-base has much improved security features to further protect sensitive member data.</p> <p>The Trustees are able to confirm that this charity did not experience any serious incidents in 2021 that should have been brought to the attention of the Charity Commission but were not.</p>

Names of the Trustees who manage the Charity

Trustee Name	Office (If Any)	Dates Acted if not for the whole Year	Name of person (or body) entitled to appoint Trustee (if any)
1 Mr Philip Lamb	Chairman		Members attending AGM
2 Mr Adrian de Redman	Vice-Chair Heraldry		
3 Mrs. Penny Smith	Vice-Chair Genealogy		
4 Dr. Anthony Joseph		Until September	
5 Ms. Linda Beilby			
6 Mr. David Kerr			
7 Mr Peter Middleton			
8 Mr Michael Sharpe			

There are no Corporate Trustees involved with the Charity
There is no property (real estate) belonging to the Charity
There are no funds held as custodian trustees on behalf of others.

Reference and Administrative Details

Charity name	Birmingham and Midland Society for Genealogy and Heraldry
Other name the charity uses	Midland Ancestors
Charity Reg. Number	505916

Charity's principal address	Birmingham and Midland Institute 9 Margaret Street Birmingham B3 3BS
Additional Information	
Names and Addresses of Advisers	
Independent Examiner	Tom Williams, TASK Accounting Ltd., Colwyn Bay, Conway, LL29 7AW
The Charities Senior Staff Members	Mrs. J.D. Cotterill - General Secretary Mr P.G. Morris – Treasurer Mr. S.E. Freeman – Sales Administrator
Declarations	The Trustees declare that they have approved the trustees report above
Signed on Behalf of the Charities Trustees	
Signed	
Full Name	Philip John Lamb
Position	Chairman
Date	25 th April 2023

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

Select suitable accounting policies and then apply them consistently;

Observe the methods and principles in the Charities SORP;

Make judgements and estimates that are reasonable and prudent; and

Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity, and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounting and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and the financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

I report on the accounts for the year ended 31st December 2022 set out on pages eleven and twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

T Williams
Task Accounting Limited
Commodore House
51 Conway Road
Colwyn Bay
Conwy
LL29 7AW

Date: 25th April 2023

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022**

		Unrestricted fund	Restricted fund	2022 Total funds	2021 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		49,043	-	49,043	74,484
Activities for generating funds	2	7,069	-	7,069	6,225
Investment income	3	<u>802</u>	<u>-</u>	<u>802</u>	<u>973</u>
Total incoming resources		56,915	-	56,915	81,682
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs		7,520	-	7,520	10,588
Charitable activities					
Midland ancestor		13,724	-	13,724	12,436
Grants to other organisations		7,500	-	7,500	13,660
Wages		13,858	-	13,858	13,964
Other expenses		27,305	-	27,305	25,185
Governance costs	4	<u>816</u>	<u>-</u>	<u>816</u>	<u>816</u>
Total resources expended		<u>70,724</u>	<u>-</u>	<u>70,724</u>	<u>76,649</u>
NET INCOMING RESOURCES		(13,809)	-	(13,809)	5,033
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>191,858</u>	<u>5,010</u>	<u>196,868</u>	<u>186,825</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>183,059</u></u>	<u><u>-</u></u>	<u><u>183,059</u></u>	<u><u>196,868</u></u>

The notes form part of these financial statements

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**BALANCE SHEET
AT 31ST DECEMBER 2022**

		Unrestricted fund	Restricted fund	2022 Total funds	2021 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	7	3,836	-	3,836	2,524
CURRENT ASSETS					
Stocks	8	17,527	-	17,527	16,890
Cash at bank and in hand		<u>161,696</u>	<u>-</u>	<u>161,696</u>	<u>177,454</u>
		179,223	-	179,223	194,344
NET CURRENT ASSETS		<u>179,223</u>	<u>-</u>	<u>179,223</u>	<u>194,344</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		183,059	-	183,059	196,868
NET ASSETS		<u>183,059</u>	<u>-</u>	<u>183,059</u>	<u>196,868</u>
FUNDS					
	9				
Unrestricted funds				183,059	191,858
Restricted funds				<u>-</u>	<u>5,010</u>
TOTAL FUNDS				<u>183,059</u>	<u>196,868</u>

The financial statements were approved by the Board of Trustees on 25th April 2023 and were signed on its behalf by:

Philip Lamb
Chairman

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

1. ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2022	2021
	£	£
Pay to view	6,813	6,097
Sundry income	256	128
	<u>7,069</u>	<u>6,225</u>

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2022**

3. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>802</u>	<u>973</u>

4. GOVERNANCE COSTS

	2022	2021
	£	£
Accountancy	<u>816</u>	<u>816</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

6. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	<u>13,858</u>	<u>13,964</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Governance	<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

7. TANGIBLE FIXED ASSETS

	Plant and Machinery £
COST	
At 31 December 2022	<u>27,134</u>
DEPRECIATION	
At 1 January 2022	22,019
Charge for year	<u>1,279</u>
At 31 December 2021	<u>23,298</u>
NET BOOK VALUE	
At 31 December 2022	<u>3,836</u>
At 31 December 2021	<u>2,524</u>

**BIRMINGHAM AND MIDLAND SOCIETY FOR
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**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2022**

8. STOCKS

	2022	2021
	£	£
Library books	11,300	11,300
Stock of publications	<u>6,227</u>	<u>5,590</u>
	<u><u>17,527</u></u>	<u><u>16,890</u></u>

9. MOVEMENT IN FUNDS

	At 01/01/22	Net movement in funds	At 31/12/22
	£	£	£
Unrestricted funds			
General fund	191,858	(8,799)	183,059
Restricted funds			
Heraldry	<u>5,010</u>	<u>(5,010)</u>	<u>-</u>
TOTAL FUNDS	<u><u>196,868</u></u>	<u><u>(13,809)</u></u>	<u><u>183,059</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	56,915	(70,724)	(13,809)
Restricted funds			
Heraldry	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u><u>56,915</u></u>	<u><u>(70,724)</u></u>	<u><u>(13,809)</u></u>

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022**

	2022	2021
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations and legacies	506	17,527
Publication sales	20,047	26,507
Excursion income	-	-
Ticket and fair sales income	1,605	35
Subscriptions	21,263	23,979
Gift aid	5,622	6,436
	49,043	74,484
Activities for generating funds		
Pay to view	6,813	6,097
Sundry income	256	128
	7,069	6,225
Investment income		
Deposit account interest	802	973
	802	973
Total incoming resources	56,915	81,682
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Publication costs (inc. stock movement)	6,310	10,918
Excursion costs	-	-
Fair costs	1,210	330
	7,520	10,588
Charitable activities		
Honoraria	-	1,000
Grants to other organisations	7,500	13,660
Speakers	2,196	1,010
Subscriptions	807	1,423
Branch running costs	3,469	2,344
Sundries	82	96
Midland ancestor	13,724	12,436
Publicity and advertising	74	-
Repairs and maintenance	-	-
Room hire	636	248
Postage, stationery and printing	2,721	2,381
Rent	5,243	6,114
Depreciation	1,279	841
	37,730	41,553
Governance costs		
Accountancy	816	816

The notes form part of these financial statements

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022**

	2022	2021
	£	£
Support costs		
Management		
Office salaries	13,858	13,964
Telephone	2,016	1,191
Travel	109	-
Bank processing	190	192
IT support and web hosting	<u>8,484</u>	<u>8,344</u>
	<u>24,657</u>	<u>23,692</u>
Total resources expended	<u>70,724</u>	<u>76,649</u>
Net income / loss	<u>(13,809)</u>	<u>5,033</u>

The notes form part of these financial statements