

REGISTERED CHARITY NUMBER: 505916

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER 2017
FOR**

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2017**

	Page
Report of the Trustees	1 to 7
Reserves Policy	8
Statement of Trustees Responsibilities	9
Independent Examiner's report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 to 15
Detailed Statement of Financial Activities	16 to 17

BIRMINGHAM & MIDLAND SOCIETY FOR GENEALOGY & HERALDRY

Trustees Annual Report for the year to 31 December 2017

The Executive Committee, as the Society's Trustees, presents its report for the year ending 31st December 2017.

Structure, Governance and Management

The members of the Executive Committee during the year were:

Mr. Bernie McLean	Chairman	Re-elected (3rd. May 2017)
Mr. Clive Hall	Vice-Chairman (Genealogy)	Re-elected (3rd. May 2017)
Mr. Adrian P.S. de Redman	Vice-Chairman (Heraldry)	Re-elected (3rd. May 2017)
Mr. Stephen Freeman		Stepped Down 3rd. May 2017
Mr. Philip Lamb		Re-elected 3rd. May 2017
Mrs. Olive Haddleton		Re-elected 6 th . May 2015
Dr. Anthony Joseph		Re-elected 6 th . May 2015
Mrs. Anne Brown		Stepped Down 3rd. May 2017
Mr. Christopher Evetts		Re-elected 4 th . May 2016

There are 5 vacancies

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Officers Invited to Executive Committee Meetings

Dr. Chris Leigh	President
Mr. Harry Leigh-Dugmore	Vice President
Mrs. Pauline Pedersen	Vice President

Non-voting officers attending Executive Committee Meetings were:

Mrs. Jackie Cotterill	Secretary
Mr. Steve Freeman	Publication Sales Officer
Mr. Peter Middleton	Treasurer

Executive Committee members are elected for three years except for the Chairman, Vice-Chair (Genealogy) and Vice-Chair (Heraldry) who are elected on an annual basis. Elections normally take place at the Annual General Meeting on the first Wednesday in May by the vote of all attending members.

The charity was established in 1963 and was registered on 17th January 1977 with the Charity Commission as charity No. 505916. The charity's address is Birmingham and Midland Institute, 9 Margaret Street, Birmingham B3 3BS

Objects and Organisation

The Society's objects, as stated in the Constitution, are to promote the advancement of public education in the study of Genealogy and Heraldry.

In furtherance of these objects, but not otherwise, the Society has power

- To promote, maintain and encourage the practice and dissemination of information
- To promote and maintain research into all aspects of Genealogy and Heraldry
- To preserve records, archives and any other material by transcription or otherwise
- To publish literature, and
- To collaborate with similar organisations and with such bodies as churches, libraries and record offices

Our overall purpose is to help our members to carry out their own research into their family histories within our area. The Society is the principal genealogical and heraldic society for the counties of Staffordshire, Warwickshire and Worcestershire including the modern metropolitan boroughs of Birmingham, Coventry, Dudley, Sandwell, Solihull, Walsall and Wolverhampton being collectively known as the West Midlands.

The Society is administered by an Executive Committee consisting of three officers elected for a term of one year and nine other members elected for a period of three years.

The Society employs three salaried staff to supervise and be responsible for the day-to-day duties of administration. Salaried staff comprises of General Secretary, Treasurer and, in recognition of the work-load involved, the Trustees agreed to make the position of Publications Sales Officer salaried from June 2017 onwards. The work of the Society is also supported by the following unsalaried appointments: Publication Sales Team, Publications Committee Chairman, Projects and Publications Co-ordinator (vacant), Computer Support Team, Fairs Co-ordinator, Journal Editor, Lending Librarian, Reference Librarians, Outings Secretary, Record Office Liaison Officer (vacant), Publicity Officer(vacant), Web-site Manager, Gift Aid Officer, Subscriptions Secretary, Social Media Officer and Index Holders.

During 2017 the Trustees Committee has continued to put in place 'Contingency Planning' devising ways of minimising the impact on the functioning of the Society in the event that individual volunteers or service providers should become unavailable.

The society rents a secure room at the Birmingham and Midland Institute, Margaret Street, Birmingham to provide members and the interested public with a research library that is open every weekday thanks to volunteers. The room is also used for committee meetings and provides an area for work and discussion. The Society also rents storage space for stock, equipment and administrative records. The Society hires a room at the Institute for the purpose of hosting a programme of speakers, education courses, publication sales and occasional meetings for those involved in the running of society activities. To meet the needs of members living outside the Birmingham area, the Society encourages the availability of Branches, which in 2017 existed in Burton-on-Trent, Bromsgrove, Kenilworth, London, Stoke-on-Trent, Stourbridge and Wolverhampton. Branches arrange their own events under the organisation of elected officers supported from central funds by an annual grant and the payment of room hire. Each branch submits an annual financial statement, which is incorporated into that of the main Society. Branch officers are invited to attend all Trustees Committee meetings.

In addition to the branches there is a special interest group for Heraldry, which organises a programme of events.

During the year our activities have included

- Annual programmes of speakers for Birmingham, branches and interest groups
- The production and distribution of the Society quarterly journal Midland Ancestor
- The publication of material in the form of compact discs, DVD's and digital downloads.
- The continued work on transcribing and checking of parish registers and other items of genealogical interest for future publication
- Photographing, storing and indexing of cemetery registers
- Responding to requests for search of indexes
- The sale of publications
- The maintaining of a Society web site on the Internet giving access to the Society e-Shop, members' interests, calendar of events and a comprehensive family history presence to the general public. In addition, many of the Society branches run their own web-sites providing for specific local interest
- Representation at various country-wide family history fairs
- Responding to members enquiries
- Organising of trips to the National Archives Kew and other venues of interest.
- Continuing with a programme for the care of reference library books
- Maintaining and operating a Reference Library with weekday access.
- Maintaining a voluntary exchange of research at record offices by linking members in different locations
- Representing the interests of the Society as a member of the Federation of Family History Societies
- Offering education courses under the titles First Steps and Further Steps in Birmingham and other multi-week courses in the Wolverhampton area
- Supporting the work of the area County Record Offices

Achievements and Performance

The Trustees are able to report that 124 new members joined during the year which compares with 117 in the previous year, this indicating that there is a maintained level of public interest to be involved in the Society. Paid up membership in 2017 was 2,088 differing only slightly from the 2,068 reported in 2016. The Society in the last two years has managed to halt the trend experienced by many other family history societies in reporting falling membership. The Trustees are fully committed to proving the value of societies such as the B.M.S.G.H. in offering local expertise and resources to researchers.

There has been a major initiative during the year involving a restyling of the Society name. It was felt that having a long title including the not commonly understood words 'genealogy' and 'heraldry' might mitigate against the perceived relevance of the Society for people setting out to explore their family history. After considerable consultation an agreed name of Midland Ancestors was adopted for use as the Society title on paperwork, web pages and promotional material. The original name 'Birmingham and Midland Society for Genealogy and Heraldry' is retained as the legal name of the charitable institution and will remain as the Society identity in financial operations and in regard to matters of copyright.

The Trustees would wish to acknowledge the part played by the Chairman Mr. Bernie McLean as the driving force and coordinator of this exciting initiative. There has been a tremendous amount of attention to detail and work involved so that there could be a smooth transition. This is most evident in the establishment of a new website and a new logo which uses a map to identify the three counties covered by the Society.

In 2017 the Projects Committee continued to monitor in excess of twenty different active projects being worked on by society members. The Trustees are grateful to all the volunteer workers for their efforts transcribing and cross checking these Projects.

The Society has signed an agreement with Warwickshire County Record Office to sell their Parish Registers which involved 2,255 sets of images from over 230 parishes. There is a team of volunteers involved in transcribing and checking an enormous amount of data. The Trustees are very grateful for the work of the Project Manager, Kim Walker.

The B.M.S.G.H. has continued to support a collaborative arrangement with Find My Past to make records available to a considerably wider audience of family history researchers. As a consequence, there has been a significant increase in Birmingham cemetery burial copy requests and the Trustees are grateful to Caroline Mason for taking on the processing of orders and other duties connected to the e-shop. The B.M.S.G.H. continues to be involved with the Staffordshire Parish Registers Society enabling their archive material to be made available via the B.M.S.G.H. e-shop as downloads. The Trustees are aware of the time freely given in all stages of a new publication by many volunteers and put on record their appreciation.

In 2017 there has been a continuing programme of work to make new items available via the online shop. This is overseen by Mr. Steve Freeman and Mr. Peter Abbot with an enthusiastic and able team and has again seen progress in the ongoing project to digitise all the Monumental Inscriptions and parish Register transcripts held in the Society library so that the digital images can be downloaded from the shop as pdf files. This involves careful transcribing and indexing for which the Trustees record their thanks to another team of volunteers working under the direction of Mr. Mike Purcocks. Once more the Trustees extend their thanks to Miss Millie Ashford who has scanned an enormous quantity of books. The Trustees realise the importance of a convenient and flexible format to meet the needs of family historians who prefer to research using computer accessible resources.

The Trustees wish to thank John Butler for all the work he has done on the Birmingham 1888 digitized maps project, especially the fabulous index he has created showing not only streets, but Schools, Hotels, Churches and Public Houses. These maps have been added to the online shop are selling extremely well.

Collaboration with third party publishers and many others continues to be developed. The Trustees are pleased to observe that there has been an ongoing interchange with The Family History Partnership, Midlands Historical Data, the Eureka Partnership, The Black Country Society, the Women's Research Group (Coventry) and Wordworks which is involved with children's homes and orphanages. We have an agreement with Warwickshire County Record Office to sell their 2nd hand books in the B.M.S.G.H. eShop, branded as Priory Books. The B.M.S.G.H. North Staffordshire branch have been producing documents for sale in the shop and we thank all those involved.

There is still a requirement for postal shop selling and the Trustees are very grateful for the able and speedy processing of these orders by Mrs. Caroline Mason and Mr. Frank Smith. They also recognise the labours of the Sales Team of Mr. Chris Evetts and Mr. Mark Thursfield together with others, including branch members, who transport and display publications at monthly meetings and Family History events both locally and nationally.

There is a "Members Only" area on our website, where members can download old copies of our quarterly journal The Midland Ancestor. Members can also access membership documents, for example the programme, the Handbook and Members Interests forms. These pages are also used to advertise Situations Vacant.

The Trustees are aware that the public's first encounter with the Society may be as a result of visiting the Society website. To ensure that this is a positive experience the Trustees have for many years relied upon the efforts of the B.M.S.G.H. web-master Mr. Bill Harrison. They are sorry to report that Bill has now relinquished this position and thank him for his considerable contribution. The Trustees have been very grateful to the Chairman Mr. Bernie McLean for taking up the reins and have been impressed with the introductions made which have greatly enhanced the experience for site visitors to navigate and explore the Society resources and services. The Trustees have been pleased to engage the services Mr. Richard Freeman of Techwizard to assist in development of the site facilities and allow us to respond to the needs of visitors in an ever changing world of technology.

The Trustees are pleased to note that the Society continues to have a following on the social network sites. Our Facebook page is evolving and we now have a Group page, for "members only", where questions and comments can find response. We now have a separate Facebook page for those with an interest in DNA. There is also a Twitter page hosted by Mrs. Rachel Joy and the Trustees acknowledge the marvellous job so ably carried out.

Society held indexes form an important part of its local resources and the Trustees thank those index-holders involved in responding to requests for information.

The Trustees regard the quarterly journal, *The Midland Ancestor*, as a vital point of contact with the Society members the Trustees pay tribute to the editor, Mrs. Deryn Hawkes for part she plays in its production. It is vital that the magazine arrives on time and provides an enjoyable and informative experience for its readers. Deryn works very hard to achieve this and the Trustees note the attention given to presentation so that there is a freshness and clarity to reflect their aim to be a dynamic Society. The Trustees are very aware of the pressures of planning and organisation and wish to thank Mrs. Hawkes for her valued standard of excellence.

In 2017 there has been a continuing positive response to the option of receiving the *Midland Ancestor* electronically and a similar service now extends to the Programme plan and Handbook.

The two education courses *First Steps* and *Further Steps* continue to play an important part in enabling the Society to introduce contacts to available resources and the importance of good practise for successful researching of family history. The Trustees seek to encourage awareness of the Society through contact with local media and relevant publications. The Society has established important links with County Record Offices and members have once more provided support to the Warwick Record Office by manning a weekly help desk for visitors to ease the workload of the staff.

Members and non-members are able to take advantage of a programme of regular coach trips whereby they can visit the National Archives at Kew. The coordinator, Mr. Phil Lamb gives a considerable amount of time to a very efficient organisation involving the crucial forward planning and sharing information to make sure that members can take full advantage of the facilities available. The Trustees note in particular the effort taken to arrange for the involvement of experts and resources for the benefit of the attending Society group. The Trustees are pleased that Mr. Lamb's was able to continue, to provide pre-visit taster sessions, aided by Caroline Mason, which are aimed at enabling those travelling to TNA Kew to make the best use of their time. Mr. Lamb also arranged an outing to the Southwell Nottinghamshire Workhouse and Minster and the Trustees wish to encourage similar trips if there is a demand.

In addition Mr. Lamb made sure that members attending the 'Who Do You Think You Are?' event at Birmingham NEC in April could be helped with tickets purchase and access to workshops. The Trustees acknowledge that all this extra attention to detail is much appreciated by the members who benefit from their experience. This could not happen without the considerable hard work and enthusiasm on Phil's part.

The Society's involvement in the 2017 Who Do You Think You Are Live event at the Birmingham National Exhibition Centre was a great success. Five tables were hired so that there could be a significant local presence at this prestigious national event. A record number of new members joined the B.M.S.G.H. and 500 bags containing society details were also distributed to visitors. With over 600 books, maps and CD,s sold the Trustees wish to thank all the volunteers involved with the event.

The Trustees are pleased to report that the Society continued to be involved in a number of national and local family history events. The Society was represented at events held at , Birmingham Lives , Stoke Open Day, Shropshire FH fair at Shrewsbury (manned by Wolverhampton Branch), Oxford FH fair, Trafford Manchester FH Fair and a Birmingham and Midland Institute event. The Society was also involved, as part of the West Midlands Group of Family History Societies, with the Hobbycraft Event held at the NEC on behalf of the Federation of Family History Societies.

The Trustees wish to draw attention to the considerable contribution made by Mrs. Penny Smith and the Wolverhampton Branch. Penny ran two courses at Codsall library two courses at Wombourne library and two courses at Perton library with the South Staffordshire library service each lasting five weeks in 2017. Also commenced in 2017 were two new six week long courses at Wolverhampton Archives . A monthly help desk "Family History Helping Hands" is also being run with Friends of Wolverhampton Archives. The Trustees were delighted to find a way of recognising Penny's efforts towards achieving the Society's aim to outreach to the community by awarding her the Fred Markwell Award 2017 which is intended to honour an outstanding contribution made to the society by a volunteer. Such enthusiasm and commitment. from individual members is the life-blood of our continuation as a thriving family history society.

The Society's interests have been represented at Federation of Family History Societies general meetings so that it can be involved in their planning for the needs of member societies.

The Trustees are pleased to note that the Heraldry Group of the society were able to host the Fourth Free International Birmingham Heraldry conference on 7th. and 8th. August in the Council House Birmingham. The theme was Faith/Church Heraldry with Robert Noel, Lancaster Herald presiding.

The Trustees greatly appreciate the work of the B.M.S.G.H. Branches and their officers, always inviting them to participate in the activities of the Society.

The Trustees are grateful to the General Secretary Mrs. Jackie Cotterill for keeping them informed by regular reporting. They wish to recognise her considerable workload which enables the Society to operate efficiently and confidently. They acknowledge how much the Society relies upon her abilities to ensure the smooth running of its operations.

The Society has a centralised membership database, needed to make the system more resilient with more robust back-up arrangements. Those involved with handling members details have a system, that allows specified people secure and efficient access.. The Trustees regularly give consideration to the data security issues involved with running the society.

The Trustees acknowledge with thanks the enthusiasm and dedication of those members involved in the continuation of the varied activities of the Society. They are satisfied that, despite necessary spending constraints, the Society has been able to fulfil its objectives in 2017 to the benefit of members, local organisations and those from the general public who have an interest in Family History and Heraldry.

The Trustees are able to confirm that this charity did not experience any serious incidents in 2017 that should have been brought to the attention of the Charity Commission but were not.

Financial Review

The Trustees continue to regularly monitor the financial activities of the Society and receive quarterly reports from the Treasurer.

The Trustees note that the membership income stabilised in 2017 and publications sales were maintained to provide significant income without which Society could not continue to operate. Through the income from subscriptions, publications sales, index searches and Gift Aid, the Society has been able achieve a small surplus and the Trustees feel confident that their careful budgeting decisions will enable the Society to meet its objectives in 2018.

The Trustees were pleased to note that the Society has once more benefited from reclaimed tax on subscriptions income and thank the Gift Aid Officer Mr. Mike Ward for his involvement with this important function. The work of Mrs. Olive Haddleton as Subscriptions Secretary in maintaining the Society membership database is crucial to the process. The Trustees wish to place on record their appreciation for her careful and efficient processing of cheques and standing orders particularly at the beginning of the year when the work-load is considerable. They also recognise the increasing part played by Caroline Mason in processing online membership renewals

The Trustees record their recognition of the contribution by the Treasurer Mr. Peter Middleton, in keeping the finances within necessary targets and in accordance with legislative requirements. His regular reporting is a vital aid to the Trustees for their budgeting and planning decisions.

To monitor the appropriateness of the Reserves Policy the Treasurer will inform the Trustees at each Executive Meeting of the state of the Society funds and issues of income and expenditure. The Reserves Policy will be reviewed on the occasion of the annual Finance Meeting as part of Trustees annual reporting process.

The Charity's bankers are the Charity Organisations Investment Fund, CCLA, 80 Cheapside, London EC2V 6DH, Charities Aid Foundation Bank Ltd., 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ and the Bank of Scotland, 33 Old Broad Street London Branch PO Box 10000 EC2N 1HW.

The Independent Examiner is Mr. T. Williams MAAT of Task Accounting Limited, Commodore House, 51 Conway Road, Colwyn Bay, Conwy County LL29 7AW.

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Bernard McLean

Position: Chairman
Date: 21st May 2018

Reserves Policy for the year 2018

There having been no significant change in the finances of the B.M.S.G.H. the Trustees are content to leave the reserves policy unchanged from what was decided for 2017.

Introduction

The Trustees are aware of the historical context which is able to lead them to anticipate the likely issues which have on occasions placed the society finances under strain. The Trustees therefore consider it vital that a level of reserves exist that will give them the ability to address the following identified areas of expenditure.

1.The society rents the Kingsley Norris Room at the Birmingham and Midland Institute which serves as the repository for the reference library, a work room for carrying out research and maintenance and a meeting room for small groups. The room is rented on a five year short lease due for immediate renewal so it is necessary to reserve a reasonable figure should the new lease be adjusted upwards. [£3,000 available]. The Trustees have also to give consideration to the consequences arising from a termination of the lease. [£7,000 available]

2.As family history research becomes increasingly focussed on the Internet, the B.M.S.G.H. is becoming increasingly reliant on web hosting services. In recent years we have needed to increase web server storage space and bandwidth. The society needs to have reserves to invest in and up-date equipment to respond to the needs of members and the general public. With an increasing reliance on such equipment and supporting software, the Society also needs to have funds available to replace equipment becoming unusable due to wear, age or obsolescence. The Trustees have allocated essential spending for the efficient operation of the Society but would wish to have enough reserves should equipment need to be replaced or updated. [£5,000 available]

3.To fulfil the aims and objectives of the society it is desirable to be involved in cooperative projects with other bodies such as the National Archives, local record offices, regional groups and the Federation of Family History Societies. From time to time there is a need for funds to support the Society entering into a new project at short notice. [£5,000 available]

4.One of the aims of our society is the preservation of records and books to support genealogical research. An important aspect of this work is the maintaining of our reference library at the Birmingham and Midland Institute. The trustees feel that there should be funds available to make any purchases that may come on the market and to maintain the condition of the books and other holdings. [£2,000 available]

5. From time to time we have to raise our membership fee. This needs to be done with great care because of the negative effect it has on membership numbers. Rather than regularly raising the fee in small amounts we are persuaded that raising the fee by an amount that need not be increased for a considerable time is more acceptable. Experience indicates that it is desirable to have reserve funds that can act as a buffer against raising subscriptions without good warning and the Trustees feel that, when possible, they should address this issue by setting aside each year around 10% of reserves. [£5,000 available]

6.The nature of annual subscriptions and seasonal sales mean that there can be troughs in the cash budget particularly during the third quarter. It has often been the case that the Treasurer has had to use reserves to maintain a working balance in the current account. [£3,000 available]

7.The Trustees are conscious that income from the Society e-shop is now accounting for around half of incoming resources. The Society relies heavily on the commitment of its Publication Sales Officer and a small team of helpers. Although the Trustees endeavour to give attention to contingency planning this is an area of short term financial risk. [£10,000 available]

Summary

This figure of £40,000 to be reserved was thought to be a realistic amount for a Society of our size.

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE YEAR ENDED 31ST DECEMBER 2017**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

Select suitable accounting policies and then apply them consistently;

Observe the methods and principles in the Charities SORP;

Make judgements and estimates that are reasonable and prudent; and

Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity, and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounting and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and the financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

I report on the accounts for the year ended 31st December 2017 set out on pages eight to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Task Accounting Limited
Commodore House
51 Conway Road
Colwyn Bay
Conwy
LL29 7AW

Date: 21st May 2018

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2017**

		Unrestricted fund	Restricted fund	2017 Total funds	2016 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		71,842	-	71,842	59,245
Activities for generating funds	2	8,831	-	8,831	3,660
Investment income	3	120	-	120	184
Income resources from charitable activities			-	-	
Other income		<u>3,354</u>	<u>-</u>	<u>3,354</u>	<u>3,481</u>
Total incoming resources		84,147	-	84,147	66,570
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs		17,085	-	17,085	11,388
Charitable activities					
Midland ancestor		7,728	-	7,728	12,263
Wages		15,295	-	15,295	10,496
Other expenses		25,817	112	25,929	23,826
Governance costs	4	<u>-</u>	<u>-</u>	<u>-</u>	<u>780</u>
Total resources expended		<u>65,925</u>	<u>112</u>	<u>66,037</u>	<u>58,753</u>
NET INCOMING RESOURCES		18,222	(112)	18,110	7,817
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>71,175</u>	<u>5,122</u>	<u>76,297</u>	<u>68,480</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>89,397</u></u>	<u><u>5,010</u></u>	<u><u>94,407</u></u>	<u><u>76,297</u></u>

The notes form part of these financial statements

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**BALANCE SHEET
AT 31ST DECEMBER 2017**

		Unrestricted fund	Restricted fund	2017 Total funds	2016 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	7	397	-	397	356
CURRENT ASSETS					
Stocks	8	19,116	-	19,116	18,581
Debtors	9	-	-	-	1,950
Cash at bank and in hand		<u>69,884</u>	<u>5,010</u>	<u>74,894</u>	<u>67,699</u>
		89,000	5,010	94,010	88,230
CREDITORS					
Amounts falling due within one year	10	<u>-</u>	<u>-</u>	<u>-</u>	<u>(12,289)</u>
NET CURRENT ASSETS		<u>89,000</u>	<u>5,010</u>	<u>94,010</u>	<u>75,941</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		89,397	5,010	94,407	76,297
NET ASSETS		<u>89,397</u>	<u>5,010</u>	<u>94,407</u>	<u>76,297</u>
FUNDS					
	11				
Unrestricted funds				89,397	71,175
Restricted funds				<u>5,010</u>	<u>5,122</u>
TOTAL FUNDS				<u>94,407</u>	<u>76,297</u>

The financial statements were approved by the Board of Trustees on 21st May 2018 and were signed on it's behalf by:

Bernard McLean
Chairman

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2017**

3. INVESTMENT INCOME

	2017	2016
	£	£
Deposit account interest	<u>120</u>	<u>184</u>

4. GOVERNANCE COSTS

	2017	2016
	£	£
Accountancy	<u>-</u>	<u>780</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2017 nor for the year ended 31 December 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2017 nor for the year ended 31 December 2016.

6. STAFF COSTS

	2017	2016
	£	£
Wages and salaries	<u>15,295</u>	<u>10,496</u>

The average monthly number of employees during the year was as follows:

	2017	2016
Governance	<u>3</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

7. TANGIBLE FIXED ASSETS

	Plant and Machinery £
COST	
At 31 December 2017	<u>19,507</u>
DEPRECIATION	
At 1 January 2017	18,978
Charge for year	<u>132</u>
At 31 December 2017	<u>19,110</u>
NET BOOK VALUE	
At 31 December 2017	<u>397</u>
At 31 December 2016	<u>356</u>

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2017**

8. STOCKS

	2017	2016
	£	£
Library books	11,300	11,300
Stock of publications	<u>7,816</u>	<u>7,281</u>
	<u><u>19,116</u></u>	<u><u>18,581</u></u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Other debtors	<u>-</u>	<u>1,950</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Taxation and social security	-	289
Other creditors	<u>-</u>	<u>11,999</u>
	<u><u>-</u></u>	<u><u>12,288</u></u>

11. MOVEMENT IN FUNDS

	At 01/01/17	Net movement in funds	At 31/12/17
	£	£	£
Unrestricted funds			
General fund	71,175	18,222	89,397
Restricted funds			
Heraldry	<u>5,122</u>	<u>(112)</u>	<u>5,010</u>
TOTAL FUNDS	<u><u>76,297</u></u>	<u><u>18,110</u></u>	<u><u>94,407</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	84,147	(65,925)	18,222
Restricted funds			
Heraldry	<u>-</u>	<u>(112)</u>	<u>(112)</u>
TOTAL FUNDS	<u><u>84,147</u></u>	<u><u>(66,037)</u></u>	<u><u>18,110</u></u>

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2017**

	2017	2016
	£	£
INCOMING RESOURCES		
Voluntary income		
Indexes	2,277	2,303
Donations	2,207	1,691
Publication sales	33,003	29,971
Excursion income	3,560	2,604
Ticket income	3,365	2,061
Subscriptions	27,430	20,615
	71,842	59,245
Activities for generating funds		
Pay to view	8,759	3,490
Sundry income	72	170
	8,831	3,660
Investment income		
Deposit account interest	120	184
Incoming resources from charitable activities		
Covenants tax refund	3,354	3,481
Total incoming resources	84,147	66,570
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Publication costs (inc. stock movement)	10,795	6,666
Excursion costs	2,850	3,034
Fair costs	842	-
Ticket costs	2,598	1,688
	17,085	11,388
Charitable activities		
Honoraria	1,000	500
Speakers	2,564	2,349
Subscriptions	1,866	324
Branch running costs	2,326	336
Library	-	-
Sundries	489	1,362
Midland ancestor	7,728	12,263
Publicity and advertising	503	1,440
Repairs and maintenance	42	138
Room hire	5,358	5,487
Postage, stationery and printing	627	1,545
Carried forward	22,503	25,744

The notes form part of these financial statements

**BIRMINGHAM AND MIDLAND SOCIETY FOR
GENEALOGY AND HERALDRY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2017**

	2017	2016
	£	£
Charitable activities		
Brought forward	22,503	25,744
Rent	7,090	7,931
Plant and machinery	<u>132</u>	<u>119</u>
	29,725	33,794
Governance costs		
Accountancy	-	780
Support costs		
Management		
Office salaries and honoraria	14,295	9,996
Insurance	436	434
Telephone	1,720	1,647
Travel	-	80
Bank processing	143	15
Web Hosting	<u>2,633</u>	<u>619</u>
	<u>19,227</u>	<u>12,791</u>
Total resources expended	<u>66,037</u>	<u>58,753</u>
Net income	<u><u>18,110</u></u>	<u><u>7,817</u></u>

The notes form part of these financial statements